



Federation of the St Elphege's Schools and Regina Coeli Catholic Primary School

Publication of Governors' Details : Academic Year 2016-2017



Governor's Full Name	Category of Governor	Appointed by	Terms of Office From	Terms of Office To / Date stepped	Committees (and voting rights for Associate Members)	Positions of Responsibility	Attendance 2015 -2016	
							FGB	Cttee
							As a % of possible attendances	
Tom Tamplin	Foundation	Catholic Diocese of Southwark	01.11.14	01.11.18	Chair : Monitoring & Evaluation Finance Staffing Premises & Health + Safety	Chair	75%	100%
Frances Hawkes	Headteacher	<i>ex-officio</i> By virtue of her job	-----	-----	Curriculum Finance Monitoring & Evaluation Staffing Premises & Health + Safety Pay Committee		100%	100%
Marsha Dann	Foundation	Catholic Diocese of Southwark	01.11.14	01.11.18	Chair : Curriculum Monitoring & Evaluation		100%	83%
Ann Glanville			01.11.14	01.11.18	Finance Staffing Curriculum		100%	90%
John Hickey			01.11.14	01.11.18	Staffing Monitoring & Evaluation EHT Performance Management Pay Committee	Admissions Vice-Chair	100%	100%
Fr Paul Hough			01.11.14	01.11.18			100%	-
Anne Hurley			01.11.14	01.11.18	Chair : Staffing Chair: Pay Committee Monitoring & Evaluation	Deputy Safeguarding	75%	86%
Thelma Maguire			01.11.14	01.11.18	Finance Staffing Curriculum Monitoring & Evaluation EHT Performance Management	Parish Link Vice-Chair	100%	89%
Frank O'Donoghue			01.11.14	01.11.18	Monitoring & Evaluation	Vice-Chair Website	100%	100%
Ravi Ravendran			01.11.14	01.11.18	Chair : Finance Monitoring & Evaluation		0%	66%
Vacancy								

Sheila Morris	Local Authority	Sutton Council	01.11.14	01.11.18	Chair : Premises & Health + Safety Staffing Curriculum Monitoring & Evaluation	Health & Safety	75%	50%
Emma Lavin	Co-opted	Board of Governors	05.03.15	05.03.19	Staffing		25%	0%
Ingrid Drummond	Co-opted		01.12.16	01.12.20	Curriculum Premises & Health + Safety	Training	50%	60%
Vacancy								
Annie Manning	Parent	Elected by Parents of the schools	27.11.14	27.11.18	Curriculum Premises & Health + Safety Monitoring & Evaluation	SEND Safeguarding + CLA	100%	38%
Paul O'Donnell	Parent		28.11.14	28.11.18	Finance Staffing Premises & Health + Safety Curriculum		75%	64%
Mags Campbell	Staff	Elected by Staff of the schools	04.12.14	04.12.18	Premises & Health + Safety Curriculum	Parish Link	75%	100%
Associate Members (2016-2017)								
None								

Former Governors / Associate Members (2015-2016)								
Vivienne Cogbill	Co-opted	Board of Governors	20.11.14	22.07.16	Chair : RC Monitoring Finance Premises & Health + Safety Monitoring & Evaluation	Vice-Chair Training	50%	63%

Committee Structure and Remit Information

	Chair	Remit
Full Governing Board	Tom Tamplin	<p>The Board of Governors is responsible for the strategic direction and accountability of the schools in the Federation. It has a responsibility for determining, monitoring and keeping under review the broad policies and procedures within which the schools operate.</p> <p>As a Federation of Catholic Schools, the Board of Governors has a particular responsibility for understanding, maintaining and developing the distinctive nature of the schools and ensuring that the schools' religious education and worship are in accordance with the teachings, doctrines, discipline and general and particular norms of the Catholic Church,</p>
Curriculum	Marsha Dann	<p>The role of the Curriculum Committee is to increase governors' awareness of the school curriculum and its development; and also to inform the Board of Governors about the attainment and achievement of all pupils in general, and vulnerable groups in particular.</p>
Finance	Ravi Ravendran	<p>Role of the Finance Committee:</p> <p>The role of the finance committee is primarily to provide financial oversight for the Federation. Typical task areas for the schools includes: budgeting and financial planning, financial management and reporting, and the creation and monitoring of internal controls and accountability policies. An outline of responsibilities follows:</p> <p>Budgeting and Financial Planning: Develop and approve an annual and multi-year operating budget for Schools.</p> <p>Financial Management and Reporting: Monitor and Manage Income/expenditure against plan and report to the board of governors.</p> <p>Internal Control, Accountability Policies and Auditing: Ensure policies and procedures for financial transactions are documented in a manual, and the manual is reviewed annually, and updated as necessary and also approved financial policies and procedures are being followed. Review and present the audit report to the full board of governors.</p>
Premises & Health and Safety	Shiela Morris	<p>The purpose of the Committee is to ensure that the Federation establishes and implements policies that provide a healthy and safe environment for pupils and staff. Working with Federation senior management it identifies building requirements and school maintenance programmes and ensures that these are carried out within Local Authority and building regulations.</p>
Staffing	Anne Hurley	<p>The Staffing Committee provides guidance to the Board on all matters relating to personnel issues. It considers the personnel implications of the School Improvement Plan, including staff training; applies the provisions of the whole school pay policy and appraisal provisions; ensures the Board follows safer recruitment practice in appointing staff to vacancies; considers issues relating to staff grievance; discipline and capability issues; considers appeals made by any member of staff; monitors staff absence.</p>
Monitoring and Evaluation	Tom Tamplin	<p>On behalf of the Board of Governors, the Monitoring and Evaluation Committee ensures the Federation is achieving its aims and objectives through the detailed monitoring of the schools' results; pupils' attainment and progress; and the implementation of the school development plans. We take the lead in developing and implementing major strategic, organisational and physical changes to the Federation and its schools. We oversee the development and implementation of all policies and procedures which do not fall within the remit of other committees.</p>